



## **TENDER DOCUMENT**

**NAME OF WORK:** SUPPLY OF SPORTS AND GYM EQUIPMENTS  
FOR MBBS STUDENTS OF DIPHU MEDICAL  
COLLEGE & HOSPITAL, DIPHU PIN NO-  
782462, ASSAM.

**TENDER NO.:** SMED/DMCH/SR/101/2021/2281

**Dated:-**04/08/2023

<b>Date of issue</b>	<b>04-08-2023</b>
<b>Date of Submission of the tender</b>	<b>07-08-2023 to 28-08-2023 till 1.00 PM</b>
<b>Date &amp; Time of Opening of Technical Bid</b>	<b>2.30 PM of 28-08-2023</b>
<b>Date &amp; Time of opening of Financial Bid</b>	<b>Shall be communicated only to the Technical qualified bidders subsequently</b>

(SEAL & SIGN OF THE ISSUING AUTHORITY)



GOVERNMENT OF ASSAM

**GOVERNMENT OF ASSAM  
OFFICE OF THE PRINCIPAL-CUM-CHIEF SUPERINTENDENT  
DIPHU MEDICAL COLLEGE HOSPITAL**

*(Under Society for Medical Education, Diphu)*

*Tele No:-0361-299916, e-mail: principlaldiphu@gmail.com*

No. SMED/DMCH/SR/101/2021/2281

Dated:-04/08/2023

**NOTICE INVITATION FOR TENDER**

Sealed Tenders (Two Bid system comprising of Technical Bid and Financial Bid) affixing court fee of Rs. 8.25 (Rupees eight & twenty five paise) only are invited from the intending suppliers/manufacturer/firm for Supply of sports and Gym equipments for MBBS students of Diphu Medical College & Hospital. The bidders are requested to submit the tender in separate sealed envelope with seal and signature. The tender documents along with the specification may be downloaded from the office website of DMC&H ([www.dmeassam.in](http://www.dmeassam.in)) and to deposit the payment of Rs. 2000/- as tender fee (non-refundable) and EMD of Rs. 10,000 (Ten Thousand)/-(refundable) in the form of demand draft in favour of Principal-cum-Chief Superintendent, Diphu Medical College & Hospital, Diphu on or before 28/08/2022 along with the tender documents to be submitted before 1.00 P.M. The tender will be opened on the same date at 2.30 P.M. in presence of the tenderer or their authorized representatives. The tender are to be submitted to the office of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu on all the working days during office hours.

Sd/-

Principal-cum-Chief Superintendent  
Diphu Medical College & Hospital, Diphu, Assam

No. SMED/DMCH/SR/101/2021/2281-A

Dated:-04/08/2023

**Copy to: -**

1. The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22.
2. The DIPR, Assam. He is requested to publish this tender notice atleast in the two Assamese and one English leading newspaper of Assam.
3. The Superintendent, DMC&H, Diphu.
4. The Financial Adviser, DMCH, Diphu.
5. Notice Board, DM&CH, Diphu.
6. Office copy.

Principal-cum-Chief Superintendent  
Diphu Medical College & Hospital, Diphu, Assam

## ANNEXURE - I

### Documents to be submitted:

1. Dealership/Authorization certificate from manufacturer.
2. Performance statement/Experience Certificate (previously supplied in Govt. institution/Department) including copies of supply order from the competent authority.
3. I.T. Clearance Certificate/I.T. Return of last three assessment years and PAN card. (photo copy duly attested).
4. GST Registration Certificate and up to date GST Clearance Certificate (photocopy duly attested).
5. Trade License from competent authority. (Photo copy duly attested).
6. A notarized undertaking in stamp paper of Rs.100.00 in original to the effect that the company/firm/distributor has not been blacklisted.
7. Financial Statement of last 3 Years from C.A is to be closed.
8. Financial sound Certificate from banker is to be enclosed.
9. Affidavit in stamp paper of Rs.100.00 in support of tender is to be enclosed in original (duly signed by the Notary public).
10. Original Document is to be shown during opening of technical bid for scrutiny.
11. The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.

Sd/-

Principal cum Chief Superintendent  
Diphu Medical College & Hospital Diphu



Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No and address of Bidder/ Tenderer on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in financial bid.
3. The cover containing the tender should be superscribed as **"SUPPLY OF SPORTS AND GYM EQUIPMENTS FOR MBBS STUDENTS OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU PIN NO-782462, ASSAM."** in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 10,000/- (Ten thousand) only in the form of FDR, Demand Draft of schedule Bank valid for one year pledged to the "Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu" to be submitted. Any bid from a bidder who fails to furnish tender fees and EMD will be summarily rejected as the purchaser nonresponsive.
6. The authorized Supplier / Distributors or authorized dealers will have to supply the same percent of materials as specified in the supply order. In case of any discrepancy noticed regarding quality/quantity of the materials, the tenderers will have to bear the losses for such supply and to be liable of the materials and the from DMCH within 3 days at their own cost.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
8. In the event of failure to supply the required materials as ordered in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
9. The rates shall be valid for one year from the date of acceptance of the tender.
10. Items have to be supplied within 14 (Fourteen) days from the receipt of supply order.
11. There should be provision for supply immediately in emergency basis as and when necessary.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bid evaluation.
13. Items supplied should be as per specifications and samples submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable for rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/overwriting/erasing.
18. The Tender documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.

20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arises.
21. In case of any of the above mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
22. Any corrigendum related to this tender may seen at the official website of the college.
23. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission last date
24. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
25. Payment will be made on receipt of the consignment with satisfactory certification by the concerned department HOD/ In-charge.
26. Tenderer should mention the expiry dates of any products if applicable.

Sd/-  
Principal cum Chief Superintendent,  
Diphu Medical College & Hospital, Diphu

### Annexure-III

#### Format for Technical Bid

SL. No.	Name of the items	Make	Pack size	Technical specification (if any)

### Annexure-IV

#### Format for Financial Bid

SL. No.	Name of the items	Make	Pack size( shall be as per list of items )	Basic Rate (exclusive of GST)	Rate of GST (%) as applicable	Amount (inclusive of GST)



## Annexure-V

### Check List

#### Documents Submitted

- 1) Demand Draft
  - a) Tender Fees (Rs-2000/-) No.....Dt.....Bank Name.....
  - b) EMD fees (Rs-10000/-) No.....Dt..... Bank Name.....
- 2) GST Registration Certificate.
- 3) Income Tax Clearance Certificate/IT returned of last three assessment year.
- 4) Trade Licenses
- 5) A notarized undertaking (in original) to the effect that the company/firm/distributor has not been blacklisted.
- 6) Financial Statement of last 3 Years from C.A is to be enclosed.
- 7) Financial sound Certificate from banker is to be enclosed.
- 8) Affidavit in support of tender is to be enclosed in original (duly signed by the Notary public).
- 9) Performance statement/Experience Certificate from competent authority.
- 10) Any other documents and Annexure required as per Tender document
  - a)
  - b)
  - c)
  - d)

Certified that above documents are true & legal as required for the tender.  
The original document will be produced at the time of opening /scrutiny of technical bid.

Signature of Tenderer

**ANNEXURE-VI**

<b>SI No</b>	<b>Name of Item</b>	<b>Make/ Specification</b>	<b>Quantity</b>	<b>Price (Including all taxes)</b>
1.	Foot Ball	Nivea Dominator 3.0 Multicolour size-5	Each	
2.	Cricket Ball	Maruti		
3.	Bat	Kashmiri willow	4	
4.	Gloves (Wicket keeping)	SG (Rubber, PVC )	1 pair	
5.	Stumps	Wooden standard size set of six	1 set (3 pieces)	
6.	Volley Ball	Nivea size 4, Material: PU	Each	
7.	Volley Ball (Net)	Nivea Nylon	Each	
8.	Badminton(Racquet)	Yonex GR (50Lx20W) 303 cm	Each	
9.	Shuttle	Yonex mavls 350, plastic	1 box containing 12 shuttle	
10.	Table Tennis (Table)	Stag active series TT table wood	1 piece	
11.	Table Tennis (Bat)	Stag TT bat wood	1 nos	
12.	Table Tennis (Ball)	Stag TT plastic	1 nos	
13.	Throw Ball	Nivea throw ball size -5	1 nos	
14.	Chess Board Set	Wooden foldable	1 nos	
15.	Carom Board Set	32 inch wooden	1 nos	
16.	Javelin	Aluminium (800 GM-1Kg)	1 nos	
17.	Discuss Throw (Plates)	weight (1kg, 1.5kg, 2kg) 75% quality galvanized Steel Rim	1 nos	
18.	Weight Throw (Shot Put)	7.5 kg iron	1 nos	
19.	Rope (Tug of War)	20 m x 19mm	1 nos	



## Annexure – VII

### Gym Equipments

<u>SI No</u>	<u>Name of Item</u>	<u>Make/ Specification</u>	<u>Quantity</u>	<u>Unit Price including GST</u>	<u>Unit Price in words</u>
1.	Trade Mill (Manual)	Cosco CTM 510	2 nos		
2.	Exercise Cycle	Cosco Air Bike CEB-610B	2 nos		
3.	Skipping ropes	Cosco, joy skipping ropes	4 nos		
4.	Foam Roller	33x13.5x13.5 centimeters (LxWxH)	2 nos		
5.	Anti Bust Gym Ball	Cosco, 65 cm	1 nos		
6.	Multifunctional Cable machine	leg press machine	1 nos		
7.	Dumbbell 5 KG 7.5 KG 10 KG 12.5 KG 15 KG 20 KG	Cosco, hexagonal	2 pairs 2 pairs 2 pairs 2 pairs 2 pairs 2 pairs		
8.	Plates 2.5 KG 5 KG 7.5 KG 10 KG 15 KG 20 KG	Cosco, 50 mm	2 pairs 2 pairs 2 pairs 2 pairs 2 pairs 2 pairs		
9	Olympic Bar	20 Kg	2 nos		
10	Adjustable Bench	Multi Functional Bench	2 nos		
11.	Dumb Bell rack	12 number of rack	1 nos		
12.	Lat pull down machine	Adjustable	1 nos		
13.	Squat stand	With compact smith machine	1 nos		