



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL-CUM-CHIEF SUPERINTENDENT
DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU

NIQ NO.: DMCH/NHM/ NIQ/50/2023/02

Date : 02/06/2023

NAME OF WORK:- ARRANGEMENT OF ESSENTIALS DRUGS / CONSUMABLES /IMPLANTS FOR
AAA,AB-PMJAY BENEFICIARIES AT DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU

Issue of NIQ	01/06/2023
Date and Time of Start of Bid Submission	12.00 Noon of 03/06/2023
Date and Time of End of Bid Submission	12.00 Noon of 09/06/2023
Date and Time of Opening of Bid	2.30 P.M. of 09/06/2023

Tender document sale/ downloaded from institute's website www.dmcassam.in

Email: principaldiphu@gmail.com



GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL-CUM-CHIEFSUPERINTENDENT
DIPHU MEDICAL COLLEGE HOSPITAL

(Under Society for Medical Education, Diphu)

Tele No:-0361-299916, e-mail : principaldiphu@gmail.com

NIQ NO.: DMCH/NHM/ NIQ/50/2023/02

Dated: 02/06/2023

NOTICE INVITATION FOR QUOTATION

A sealed quotation affixing court fee of **Rs. 8.25 (Rupees eight & twenty-five paise)** only are invited from the intending Govt. registered Pharmacies located near DMCH, Diphu Campus area **for arrangement of drugs/Consumables/implants** items for making available to AB-PMJAY patients whenever requisition place from patients ward of Diphu Medical college & Hospital, Diphu..The bidders are requested to submit the quotation in separate sheet with signature. The bidding documents along with the specification may be downloaded from the office website of DMC&H (www.dmcassam.in) and deposit the payment of Rs. 500/- as tender fee(non-refundable) and EMD of Rs. 5,000/- in the form of demand draft in favour of Principal-cum-Chief Superintendent, Diphu Medical College & Hospital, Diphu along with the bidding documents submit on or before 09/06/2023, 1.00 P.M. The bids will be opened on same date at 2.30 P.M. in the presence of tenderer or their authorized representatives. The bids are to be submitted to the office of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu on all the working days during office hours.

Principal-cum-Chief Superintendent
Diphu Medical College & Hospital, Diphu, Assam

NIQ NO.: DMCH/NHM/ NIQ/50/2023/02

Dated: 02/06/2023

Copy to: -

1. The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22.
2. The Superintendent, DMC&H, Diphu.
3. The Dy. Superintendent, DMC&H, Diphu.
4. The Addl. Superintendent, DMC&H, Diphu.
5. Concern person.....
6. Notice Board, DM&CH, Diphu.
7. Office copy.

Shapin
02/06/23
Principal-cum-Chief Superintendent
Diphu Medical College & Hospital, Diphu, Assam
Diphu Medical College & Hospital, Diphu, Assam
Diphu

ANNEXURE - II

Terms and Condition:

1. All the documents are to be submitted together in sealed envelope clearly indicating the NIQ Ref. No on the envelope and addressed to the Principal cum Chief Superintendent, DMC&H, Diphu.
2. The rates against each work of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted as per annexure IV.
3. The cover containing the bid should be super scribed as the "FOR ARRANGEMENT OF DRUGS/CONSUMABLES/IMPLANTS ITEMS FOR MAKING AVAILABLES TO AB-PMJAY PATIENTS" in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 500/-(Five Hundred) only and EMD of Rs. 5,000/- (Two thousand) only in the form of FDR, Demand Draft of schedule Bank valid for one year pledged to the "Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu" to be submitted. Any bid from a bidder who fails to furnish EMD will be summarily rejected as the purchaser nonresponsive.
6. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
7. In the event of failure to arrange the required medicine/consumables/implants as agreement in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
8. The rates shall be valid for one year from the date of acceptance of the tender.
9. The arrangement of medicine /consumables/implant has to start from the receipt of arrangement order.
10. There should be provision for supply immediately in emergency basis as and when necessary.
11. Selection of L-1 bidder will be evaluated on turnkey basis.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bid evaluation.
13. Items supplied should be as per specifications and samples submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable to rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/over writing/erasing.
18. The bid documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part there of without assigning any reason there of and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.
20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arises.

21. Detail specification of the items should be provided with the prices.
22. In case of any of the above-mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
23. Any corrigendum related to this tender kindly to be seen at the official website of the college.
24. Authority reserves the right for any modification in the bid documents if required 3 days before the bid submission of last date.
25. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
26. Tenderer/bidder shall quote the prices as mentioned in the Annexure-IV of the tender document.
27. Payment is to be made on received of the consignment with satisfactory certification by the concerned department HOD on the availability of the fund. No any interest is to be paid for late payment, if any.
28. TDS and other applicable taxes as per prevailing rates will be deducted at the time of making the payment of bills.
29. No payment will be made for unsatisfactory work.
30. The bidders who do not fulfill any of the above conditions and incomplete tenders/bids are liable to summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.

Shaji
02/06/23
**Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu**
Principal-cum-Chief Superintendent
Diphu Medical College & Hospital
Diphu

ANNEXURE - I

Documents to be submitted:

1. Performance statement/Experience Certificate (previously supplied in Govt. institution) including copies of supply order from competent authority.
2. I.T. Clearance Certificate/I.T. Return of last three assessment years and PAN card. (Photocopy duly attested).
3. GST Registration Certificate and up to date GST Clearance Certificate (photocopy duly attested).
4. Trade License, dealer license and drugs license from competent authority. (Photo copy duly attested).
5. A notarized undertaking to the effect that the company/firm/distributor has not been blacklisted.
6. Affidavit regarding agreement of all terms and conditions of the bid document (duly signed by the Notary public).
7. Original Document is to be shown during opening of technical bid or on scrutiny.

Steph
02/06/23
Principal cum Chief Superintendent
Diphu Medical College & Hospital, Diphu
Principal cum Chief Superintendent
Diphu Medical College & Hospital
Diphu

Format of Financial Bid Submission

Tender Reference No

Date:

Name and address of the Tenderer

Category	Discount offered on MRP* (%)
1. Medicines	
2. Surgical & Consumables	
3. Implants	

- MRP shall not be more than the National Pharmaceutical Pricing Agency (NPPA) benchmark prices wherever applicable.
- Bids quoting less than 20% discount on MRP (inclusive of all taxes) for medicines and consumables shall not be considered.

Signature of the Tenderer with date and
stamp

COMPULSORY DOCUMENTS
(Part of Technical Bid)

Tender reference No.-

Date:

Sl. No.	Required Particular	Submitted particular
1.	Bidder's profile	
a	Name of the Chemist, registered address, telephone number, e-mail ID	
b	Mandate Form (Bank detail) with cancelled cheque	
c	Name and registration No. of Pharmacist	
d	Drug License(etail) issued by State Drug Controller (attach attested photocopy)	
e	Proof of business/shop { Shop & Establishment Act Registration Certificate} in Rourkela	
f	PAN/TAN(Self-attested Photocopy)	
g	IT return for the last three years	
h	Self-attested photocopy of GST registration certificate	
i	GST payment receipt or acknowledgement /GST return of last quarter.	
j	No conviction certificate from State Drug Controller certifying that no case is pending under the Drugs & Cosmetics Act and Rules there under as well as under Drugs Price Control Order Act against the firm during the last 2 years(Issued not earlier than one year) or an affidavit in this regard from the notary should be attached.	
2.	EMD(EARNEST MONEY DEPOSIT)Detail with DD No., Date and Amount, name of Drawing Bank	
3.	Business Hour of the shop	
4.	The individual signing the tender or other documents connected with the tender/contract is a) Sole proprietor of the firm or his attorney? b) Register active partner of the firm or his attorney?(partnership deed to be submitted) c) Per procreation? d) Manager of the firm?(authorization letter to be enclosed) (Please Specify)	

Signature of Tenderer with Date & Stamp

(On Local pharmacy / supplier Letter head)

Tender reference No.-

Date:

**(Part of Technical Bid)
Quality Clause**

(Undertaking)

We stand guaranty for the Drugs/ Dressings/ Disposables & consumables/ IV Fluids /Implants quoted by us and to be supplied, if selected. If all or any of the said items will be found to be substandard during the contract period or afterward,, we will replace the entire quantity or make full payment of entire consignment of that particular batch irrespective of the fact that part or whole of the supplied quantity may have been consumed and also bear the cost of the Testing charges.

We undertake that the medicines/article to be supplied for this contract shall be of the best quality and in accordance with the specifications as indented and if the drugs/articles are discovered not to confirm to the description and the quality aforesaid have deteriorated, the purchaser in that case will be entitled to reject the said articles or such portion thereof as may be discovered not confirming to the said description and quantity. On such rejection such article(s) or such part(s) in thereof as the purchaser may decide, will be replaced forthwith, failing which the contractor will be deemed to have committed a breach of contract and be liable to pay such damage as may arise by reason of breach of the condition of the contract or otherwise. The decision of the Purchaser in that behalf will be final and conclusive.

Signature of Tenderer with Date & Stamp

Proforma-3
(On Local Pharmacy / supplier Letter head)

(Part of Technical Bid)

Tender Reference No. –

Date:

Sl. No.	Name of reputed/leading manufacturers of Generic Medicines likely to be supplied, with comparatively lower MRP

Signature of Tenderer with Date & Stamp

Proforma-4
(On Non-Judicial stamp paper of Rs 10/-)
(Part of Technical Bid)
UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
2. The discounts quoted by me/us are valid and binding upon me for the entire period of contract and it is certified that the rates after discount are the lowest quoted for other institution/ hospital in India.
3. The earnest money deposit of Rs to be deposited by me has been enclosed here(DD / Banker's cheque or online (in case of e-tender)
4. I/we give the rights to the Medical Superintendent to forfeit the Security Money deposited by me or us, if any delay occurs on my/our part or failed to supply.
5. There is no vigilance/CBI case or court case pending against the firm.
6. I hereby undertake to supply the items as per directions given in the tender document/ supply order within the stipulated period.
7. The firm is in business for last two consecutive years as on opening of the tender holding valid retail license issued by Drug Control Authority of the State for running of the chemist shop for various categories of drugs as applicable under the provision of drugs & Cosmetic Act 1940, for various categories of drugs quoted. Further we ensure that the license of the firm will remain valid till the end of the contract.
8. The firm has not been blacklisted by any Govt./ institution/ organization during last five years.
9. The quoted items are not supplied at a rate, lower than quoted here in last 3 months to any other organization/institution

If the information submitted in this tender is found incorrect/false at any time the tender is liable to be rejected.

Signature of the Tenderer

Date:
Place:

Full Name:
Designation:

(Office Seal of the Tenderer)

(Part of Technical Bid)

Tender Reference No.-

Date:

From:-M/s-

Telephone No: _____, Mobile No: _____, e-mail ID: _____

To

The Medical Superintendent Hospital, address.....

1. I/We hereby offer to supply medicines/drugs to Hospital, Rourkela, as indicated in the Tender document at the rate given below and agree to hold this offer open till **one year from the date of contract, and for further one year if extended**. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.
2. I/We have understood the instructions to the tenders and conditions of contract in the schedule to the tender from and accept them.
3. I/We am/are fully aware of the nature of stores required and my/our offer is to supply stores strictly in accordance with the requirements.
4. I/We agree to arrange supplies in accordance with the nomenclature, specifications and packages given in the schedule to tenders without any deviation.
5. I/We agree to arrange the supplies of life saving drugs as stipulated in the schedule to the tender.
6. I/We agree that the supply of aforesaid items / medicines will comply with provisions of Drugs and Cosmetics Act, 1940 and rules made there under.
7. I/We agree to abide by the conditions of tender and the schedule to the tender and specifically to the arbitration clause of the contract.
8. I/We enclose/ upload as applicable:-
 - a) EMD.
 - b) a printed copy of Tender Notice and schedules to the Tender, duly signed and Stamped.
 - c) No Conviction Certificate from the State Drug Controller or affidavit in this regard.
 - d) Copy of valid Retailer Drug License issued by State Drug Controller
 - e) GST Registration Certificate
 - f) Photocopy of PAN/ TAN Card.
 - g) Name and address of their banker along with other document and a cancelled Cheque for ECS purpose.
 - h) Undertaking on Non-judicial Stamp paper of Rs 10/- towards experience of the retailer chemists shop in business for last two consecutive years

Signature of Tenderer with Date & Stamp

CHECK LIST

Tender Reference No. -

Date:

S.No.	Particulars	Submitted(✓) or not submitted(X)
1.	Bidder's profile	
A	Name of the Chemist/Supplier, registered address, telephone number, e-mail ID	
B	Mandate Form (Bank detail) with cancelled cheque	
C	Name and registration No. of Pharmacist	
D	Valid retailer Drug License issued by State Drug Controller (attach attested photocopy)	
E	Proof of business/shop (Shop & Establishment Act Registration Certificate)	
F	PAN/TAN(Self-attested Photocopy)	
G	IT return for the last three years	
H	Self-attested photocopy of GST registration certificate	
I	GST payment receipt or acknowledgement /GST return of last quarter.	
2.	EMD of required amount with name of issuing bank and date of issue/ online submission details	
3.	Pre-receipt for refund of EMD,	
4.	No conviction certificate from State Drug Controller certifying that no case is pending under the Drugs & Cosmetics Act and Rules there under as well as under Drugs Price Control Order Act against the firm during the last 2 years(Issued not earlier than one year) or an affidavit in this regard from the notary should be attached.	
5.	Tender document signed in all pages as a proof of acceptance to all terms and conditions of the Tender	
6.	Undertaking / Certificate that the quoted items are not supplied at a rate, lower than quoted here in last 3 months to any other organization/institution	
7.	Undertaking that firm is not Blacklisted by any Govt./ institution	
8.	Affidavit as per Proforma-4, in Non- Judicial Stamp Paper	
9.	Quoted rates as per Format given in Price Bid	
10	If the individual signing the tender or other documents connected with the tender/contract is a register active partner of the firm or his attorney, partnership deed to be submitted.	

Signature of the Tenderer with date and seal