



**GOVT. OF ASSAM**  
**OFFICE OF THE PRINCIPAL-CUM-CHIEF SUPERINTENDENT**  
**VIRAL RESEARCH DIAGNOSTIC LABORATORY (VRDL) UNDER DHR**  
**DIPHU MEDICAL COLLEGE & HOSPITAL**  
**DIPHU::::ASSAM::::PIN::::782460**

No. SMED/DMCH/VRDL/Staff/151/2023/

Dated: - 12/05/2023

**RECRUITMENT FOR THE FOLLOWING POSTS IN MEDICAL COLLEGE LEVEL VIRAL RESEARCH DIAGNOSTIC LABORATORY (VRDL) UNDER DHR AT DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU**

Applications are invited from Citizens of India for purely temporary and contractual engagement at medical college level Viral Research Diagnostic Laboratory (DHR sponsored) at Diphu Medical College & Hospital, Diphu, Assam for the following positions

Sl. NO.	Name of Post	Number of Post	Monthly Remuneration	Minimum Qualification	Age limit
1.	Research Scientist – B (Medical)	1	56000+HRA	<p><b>Essential:</b>            MD/DNB Microbiology from MCI recognized Medical college/institute OR            MBBS/B.V.Sc from MCI/VCI recognized Medical college/institute with 3 years research experience</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>● Experience in ICMR/DHR/IDSP/CSIR/DBT/any other project/Medical college.</li> <li>● Publication in indexed journal</li> <li>● Knowledge of computer application/Data management</li> </ul> <p>Note: Highest medical qualification will get preference</p>	21-45 years
2.	Research Scientist – B (Non Medical)	1	56000+HRA	<p><b>Essential:</b>            M.Sc (Medical Microbiology / Virology / Microbiology / Biotechnology / Molecular Biology / Life Sciences) from recognized university.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>● PhD (Medical Microbiology / Virology / Microbiology / Biotechnology / Molecular Biology / Life Sciences) shall be counted as two years research experience.</li> <li>● Experience in ICMR/DHR/IDSP/CSIR/DBT/any other project/Medical college.</li> <li>● Publication in indexed journal</li> <li>● Knowledge of computer application/Data management.</li> </ul>	21-45 years
3.	Research Assistant	1	35000	<p><b>Essential:</b>            M.Sc (Medical Microbiology / Virology / Microbiology / Biotechnology / Molecular Biology / Life Sciences) from recognized university.</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>● Experience in ICMR/DHR/IDSP/CSIR/DBT/any other project/Medical college.</li> <li>● Knowledge of computer application/Data management.</li> </ul>	21-45 Years

Principal-cum-Chief Superintendent  
 Diphu Medical College & Hospital  
 Diphu



4.	Laboratory Technician	2	20000+HRA	<p><b>Essential:</b> B.Sc. (MLT) from recognized university (Registered) OR Diploma MLT from recognized university (Registered)</p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>The candidate having experience in Govt. institutions in ICMR/DHR/IDSP/CSIR/DBT/any other project/Medical college.</li> <li>Knowledge of computer application/ Data management.</li> </ul> <p>Note: Preference will be given to candidate having BSc MLT over the DMLT</p>	21-45 years
5.	Data Entry Operator	1	20000	<p><b>Essential:</b> <b>Graduate from recognized institute with experience in MS office and data entry related work.</b></p> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>The candidate having experience in Govt. institutions in Minimum 1 year experience in reputed office.</li> <li>Preference will be given to BCA/B.Sc (IT) or equivalent university/institution.</li> <li>Typing speed 30 words/min.</li> <li>Basic knowledge of software and hardware and able to attend trouble shooting of computer devices.</li> <li>Ability to compile health report.</li> </ul>	21-38 years
6	Multi-Tasking Staff	1	18000	<p><b>Essential: Passed High school/ Matric/ equivalent from recognized board.</b></p> <p><b>Desirable:-</b></p> <ul style="list-style-type: none"> <li>Minimum one year experience in laboratory related work in recognized institute/health care setting.</li> <li>Knowledge of computer application.</li> </ul>	21-38 years

**General Terms and Conditions:**

- Terms:** The posts are purely temporary and are based on the tenure of the project. However, the appointment can be terminated at any time even before the end of the contract period due to any reason. In case of such premature termination, one month's notice or one month's salary in lieu of the same will be provided. The same will not hold true in case of premature termination due to performance related issues. Candidate can leave the job prematurely giving one month's notice or one month's salary in lieu of the same.
- Application and selection procedure:** Candidates have to submit the application form through speed post/registered post or self submit to the office of the "Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu, Assam 782460" with superscription as "Application for VRDL contractual post" on or before 20<sup>th</sup> May 2023. If the last date is a holiday, the next working day will be counted as the last date. It is the sole responsibility of the candidate and the undersigned is not responsible for delay in receipt of application. The applications received will be scrutinized by the selection committee. The eligible candidates will be called for interview or written test followed by interview, depending upon number of eligible candidates. The candidates are advised to check college website [www.dmcassam.co.in](http://www.dmcassam.co.in) for the Application form/ Performa format, date, time and venue of the interview. No separate communication will be sent to the candidates.

*Signature*  
Principal-cum-Chief Superintendent  
Diphu Medical College & Hospital  
Diphu



**3. Documents to be submitted:**

The candidate needs to submit the application as per format. The number of rows may be added if desired by the candidate. No change in serial no, order or head of column to be made. The application in the said format to be properly typed and signed.

4. Two recent self signed passport sized colored photographs are to be attached on first page of the Performa format.

5. **Qualification:** Qualifications and degree should be from recognized institution/University.

6. One set of Photostat copies of ID proof and Address proof and certificates self attested must be attached with the application form.

**7. Other instruction:**

- These are purely contractual posts and as such they will not have any claim whatsoever for regularization neither in DMC&H, Diphu, nor at DHR/ICMR. The mere fulfillment of requisite essential qualification/experience does not guarantee selection.
- During the period of the project as well as on its termination, the DMCH, Diphu as well as DHR will have no legal liabilities relating to staff.
- Performance will be accessed on a regular basis.
- No TA/DA will be paid, neither for appearing in the interview nor for joining the assignment and for the period of work.

8. The pay band for the above mentioned posts is subject to increment, as per latest DHR guidelines and receipt of funds.

4  
Principal-Cum-Chief Superintendent  
Diphu Medical College & Hospital  
Diphu:::::Assam

Memo No. SMED/DMCH/VRDL/Staff/151/2023/ 795(A)

Date: - 12/05/2023

Copy to:-

- 1) The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22
- 2) The Principal Investigator, VRDL, DMCH, Diphu.
- 3) The Nodal Officer, VRDL, DMCH, Diphu.
- 4) The DIPRO, Assam. You are requested kindly to widely publish the advertisement in leading National level newspaper and leading regional level newspaper. (Both English and Assamese).
- 5) Dr. Gunamoni Rabha, Nodal Officer. You are requested to upload the advertisement in our website [www.dmcassam.co.in](http://www.dmcassam.co.in)
- 6) Notice Board, DMCH, Diphu.
- 7) Office Copy

Signature  
12/5/23  
Principal-Cum-Chief Superintendent  
Diphu Medical College & Hospital  
Diphu:::::Assam  
Principal-cum-Chief Superintendent  
Diphu Medical College & Hospital  
Diphu

**STANDARD FORM OF APPLICATION**

Paste a recent  
passport size  
Photo

To,  
The .....  
Post applied for .....  
Department/Office .....  
Ref:- Advertisement no:.....

Sir/Madam,

In response to your advertisement quoted above on the subject I have the honour to offer myself as a candidate for the same with the particulars furnished in the prescribed form.

1. Name in Full (Block letter) : .....
2. Present Address : ..... Vill/Town.....  
.....
3. Permanent Address : ..... Vill/Town.....  
.....
4. Father's Name & Address : .....
5. Place of birth including Police Station and District & P.O : .....
6. Are you a citizen of india and if so how? (Copy of citizenship certificate should be enclosed where necessary ) : .....
7. Educational qualification and also the name and full address of Institution : .....
8. Other Qualifications : .....
9. Community : .....
- (a) State your religion : .....
- (b) Are you a member of Schedule Caste/Schedule Tribe : .....
- (Answer 'Yes' or 'No') If 'Yes' give particulars supported by a certificate copy of which should be enclosed.
10. Age on the 1<sup>st</sup> January 2023 (According to H.S.L.C certificate copy of which should be enclosed) : .....
11. Present occupation (if any) : .....
12. Previous working experience (if any) : .....

I am a candidate for the post ..... and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.

● To be filled in by Candidate

Date: .....

Place: .....

*Signature of Candidate*